

TO : ALL EMPLOYEES  
THRU : DEPARTMENT HEADS  
FROM : HUMAN RESOURCE DEPARTMENT  
RE : VACCINE  
DATE : MAY 06, 2016

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As part of our company healthcare programs, we have tentatively scheduled our yearly flu vaccination on **May 28, 2016**, starting **7:00 am to 10:00am** at Coyiuto House ground floor area.

In line with this, Dr. Eric R. Ong, is offering the following:

- **Flu Vaccine (Influvac)** – Php390.00 *each if we reach 50 orders.*
- **Pneumococcal Vaccine (Pneumovax23)** – Php1,250.00 *each.*

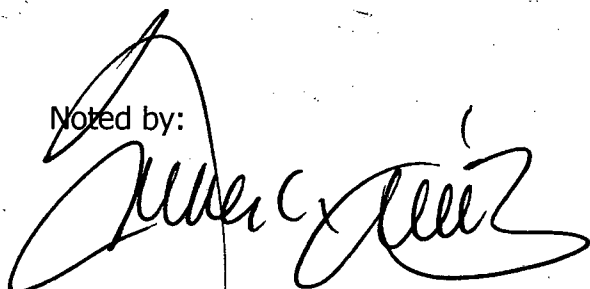
If interested, kindly register to HR Department with contact local numbers 5562, 856-62-16 (Corinthian) and 8211 , 477-20-76 (Greenhills.)

Please take note this is open to all employees and their respective families on a **CASH BASIS ONLY.**

Thank you.

  
Atty. Joaquin R. Rillo  
HR Department Head  
5/6/16

Noted by:



**Mr. James G. Coyiuto**  
Senior Vice President & Treasurer

May 6, 2106  
Atty. Joaquin R. Rillo  
AVP  
Prudential Guarantee

Dear sir,

We are pleased to offer our Vaccine prices as follow:

- VAXIGRIP 4 strains ( FLUQUADRI )  
by SANOFI
- A/California/07/2009 (H1N1) PDM 09-Like Virus (A/California/07/2009 X-179 A)
- A/Hongkong/4801/2014 (H3N2)- Like Virus (A/Hongkong/ 4801/2014 X-263B)
- B/Phuket/3073/2013-Like Virus (B/Phuket/3073/2013; Yamagata Lineage)
- B/Brisbane/60/2008-Like Virus (B/Brisbane/60/2008;Victoria Lineage)
- 1 year effectivity

**minimum of 50 person - 790.00 each**  
**minimum of 100 person - 775.00 each**

- INFLUVAC 3 strains:  
by ABBOTT
- A/California/7/2009 (H1N1)pdm 09- derived strain used (NYMC-181) 15 micrograms HA
- A/Victoria/361/2011 (H3N2)- derived strain used (IVR-165) 15 micrograms HA
- B/Winconsin/1/2010-like strain used ( NYMC BX-39) derived from B/Hubei-Wujiagang/158/2009 15 micrograms HA per 0.5 ml dose.
- 1 year effectivity

**minimum of 50 person - 390.00 each**  
**minimum of 100 person - 380.00 each**

- *Pneumovax23 (Pneumococcal Vaccine Polyvalent)*  
By MERCK
- *Consist of 23 serotypes:*  
*1,2,3,4,5,6B,7F,8,9V,10A,11A,12F,14,15B,17F,18C,19F,19A,20,22F,23F and 33F*
- *5 years effectivity*

*per vial - Php 1,250.00*

*TERMS and CONDITIONS:*

- *Vaccine will be administer by a professional Doctor, Nurse on a schedule date agreed upon.*
- *A brief check up will be conducted prior FLU vaccination.*
- *Payments are to be settled after flu vaccination*

*Thank you very much,*

*Dr. Eric R. Ong*

TO : ALL DEPARTMENT HEADS  
FROM : HUMAN RESOURCE DEPARTMENT  
RE : 2016 ANNUAL CHECK-UP  
DATE : MARCH 18, 2016

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Please be advised this year's **Annual Physical Check-up** is scheduled on **April 23, 2016 (Saturday)** for **Rank and File** and **April 30, 2016 (Saturday)** for **Supervisors** and **Junior Officers** at Coyiuto House ground floor area.

Medicaid has assigned URO-IC Mobile clinic and medical staff to attend to all employees concerned in their physical and laboratory examination requirements starting **7:00 A.M. To 12:00 noon.**

Pursuant to this, **attached are the names of employees and their respective schedules for their guidance.** May we ask again your invaluable assistance in making sure that said memo reaches the recipients.

In line with these we would like to remind the following:

- For **Supervisors** and **Junior Officers**, **8 to 10 hours fasting** prior to the examinations are required.
- For **Rank & File** employees of **35 years old & above**, they will be having a free FBS & cholesterol checking. **Fasting of 8 to 10 hours is also required.**
- Bring your medicaid ID and company ID
- Bring stool specimen (thumbnail), we will be distributing the stool specimen bottle one week before the examination date

Furthermore, the Annual Physical Check-up benefits shall deemed **forfeited** should the employee to undergo physical check-up on the scheduled dates

Thank you.

  
Atty. Joaquin R. Rillo  
HR Department Head  
3/18/16

Noted by:

  
Mr. Samuel G. Coyiuto  
Senior Vice President